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| **Illinois Conference Office of Education**  **Daily Schedule Analysis** **Required Minimum Minutes Per Week**  |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grades Taught: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- | --- |
| Subject | Grades 1-2 | Total Minutes | Grades 3-4 | Total Minutes | Grades 5-8 | TotalMinutes |
| **Art Instruction** | 45 |  | 45 |  | 45 |  |
| **Bible Class** | 120 |  | 120 |  | 120 |  |
| **Keyboarding** | Not taught |  | Optional |  | 40 |  |

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| **Language Arts-total** | 640 |  | 620 |  | 620 |  |
| Daily RoutineRead aloud, Daily Oral Language, Word Study/Focus on Words, Handwriting,) optional for 7th & 8th), spelling | 215 |  | 220 |  | 240 |  |
| Phonics | 45 |  | 20 |  | 0 |  |
| Reading InstructionThematic Study, Guided Reading | 240 |  | 240 |  | 140 |  |
| Reading Workshop | 80 |  | 80 |  | 120 |  |
| Writing Workshop | 60 |  | 60 |  | 120 |  |

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| **Mathematics** | 225 |  | 225 |  | 265 |  |
| **Music Instruction** | 45 |  | 45 |  | 45 |  |
| **Physical Education** | 100 |  | 100 |  | 100 |  |
| **Recess** | 100 |  | 100 |  | 80 |  |
| **Science** | 80 |  | 100 |  | 120 |  |
| **Social Studies** | 60 |  | 80 |  | 100 |  |
| **Worship**  | 50 |  | 50 |  | 50 |  |

The minutes above are the minimum weekly requirements per subject. The weekly minimum for school minutes is 1800, which allows additional time for transitions, remediation, and enrichments such as life skills, foreign language, social emotional development skills, preparing for worship services, extra play time, or any of the many things that take away from your classroom instructional hours listed above.

* Thirty-minute lunch periods per day are required and cannot be included in the weekly minimum minutes.
* Reading for grades 1 – 2 should be taught 5 days a week.
* Math for grades 1 – 8 should be taught 5 days a week.
* Physical Education must be taught at least 4 days each week.